

# Welcome to AUMC Pre-K

We have enjoyed the first few days of school, getting to know each other, and having fun while learning our school rules and routines.

Below is a list of classroom rules and behavior management. We have been going over them daily with the children; please go over these with them at home as well.

## Classroom Rules:

- ❖ No looking over the upstairs balcony.
- ❖ Raise your hand when needing to speak or to get out of your seat.
- ❖ Keep your hands to yourself.
- ❖ Listen when the teachers are talking.
- ❖ Use one squirt of soap and no more than two paper towels to dry your hands.

## Behavior Management:

- ❖ If a child is having trouble following rules or directions, they will be told what they were doing and why we don't do that at school.
- ❖ If they continue to have trouble, they will take a time out or be removed from the group and will lose their sticker for that day.
- ❖ If your child has a sticker on their hand, that means they followed directions and rules that day. If not, that means they struggled to follow the rules that day.

## Breakdown of a Typical Pre-K Day:

9:00-9:10: Arrival/Drop Off

9:10-9:30: Morning Circle Time

9:30-9:40: Bathroom Break

9:40-10:00: Mrs. Kramer's Class Outdoor Play Time; Mrs. Whitesell's Class Indoor Play Time (Outdoor Play Time Depending on Weather).

10:00-10:10: Clean Up



10:10-10:35: Mrs. Kramer's Class Craft Time with Mrs. Smith & Mrs. Whitesell; Mrs. Whitesell's Class Learning Time with Mrs. Kramer

10:35-11:00: Mrs. Kramer's Class Learning Time with Mrs. Kramer; Mrs. Whitesell's Class Craft Time with Mrs. Smith & Mrs. Whitesell.

11:00-11:10: Clean Up for Lunch

11:10-11:45: Lunch/Clean Up

11:45-11:55: Bathroom Break (Mrs. Kramer's Class)

11:55-12:20: Storytime, Songs, Learning Time

12:20-12:30: Bathroom Break (Mrs. Whitesell's Class)

12:30-12:50: Mrs. Whitesell's Class Outdoor Playtime; Mrs. Kramer's Class Indoor Play Time (Outdoor Playtime Depending on Weather).

12:50-1:00: Dismissal/Pick Up



## Reminders:

- ❖ Please send in a weather appropriate change of clothes (including socks and underwear), in case of spills or accidents.
- ❖ Check take home folders daily (remove old papers, crafts, etc.) Check for newsletters and notes.
- ❖ The best way to contact us if you have questions or concerns is through email:

Mrs. Kramer's Class: [maryjkramer1@gmail.com](mailto:maryjkramer1@gmail.com)

Mrs. Whitesell's Class: [gibbon7@sbcglobal.net](mailto:gibbon7@sbcglobal.net)

Thank you for sharing your children with us! We are excited for a great year!

Have a great weekend! God Bless!

Mrs. Kramer, Mrs. Whitesell, & Mrs. Smith

